



# Baltimore City Department of Human Resources

Elliott L. Wheelan, Director of Human Resources

Martin O' Malley, Mayor

**EXAMINATION FOR:** CITY ARBORIST

**SALARY:** \$50,800 – \$62,100

**GRADE:** 117

**CLOSING DATE:** Continuous Recruitment

**POSITION:** A City Arborist directs and coordinates the municipal arboriculture program including tree maintenance, planting, and removal. Employees are on-call 24 hours-a-day, 7 days-a-week due to emergencies such as violent storms, vandalism, and motor vehicle accidents.

The eligible list may be used to hire persons as vacancies arise.

**MINIMUM QUALIFICATIONS:** On or before the date of filing the application, each candidate must:

Have a valid Maryland Class C Noncommercial driver's license or an equivalent out-of-state driver's license acceptable to the Office of Risk Management;

AND

Have certification as a Forester with the Society of American Foresters;

AND

Have certification as an Arborist with the International Society of Arboriculture;

AND

Have a bachelor's degree in arboriculture, horticulture, or forestry from an accredited college or university;

AND

Have four years of experience in forestry programs for tree care, plant growth and tree disease and insect controls including one year of such supervisory responsibilities as disciplining, evaluating the performance of and recommending the hiring, firing and promoting of others.

Completion of one year of graduate study at an accredited college or university in arboriculture, horticulture or forestry may be substituted for one year of the experience requirement.

Non-supervisory experience or education may not be substituted for the required supervisory experience.

**NOTE:** YOUR LICENSE AND CERTIFICATES MUST BE RECORDED ON YOUR APPLICATION AND WILL BE VERIFIED BY THE APPOINTING AUTHORITY. PROVISIONAL DRIVER'S LICENSES AND LEARNER'S PERMITS ARE NOT ACCEPTABLE.

**NOTE:** Registration as a Maryland Tree Expert or an equivalent registration is desired.

**NOTE:** A Maryland Pesticides Applicator License is required within one year of employment.

71412 (011403) 117 U (3) Q  
KMT/mk POSTED: 6/9/03

Apply to: Baltimore City Department of Human Resources · 201 East Baltimore Street · Suite 100 · Baltimore, Maryland 21202 · (410) 396-3860

For additional job opportunities information, call (410) 545-3875

For the Hearing impaired: TTY 396-4930

**An Equal Opportunity Employer**

[www.baltimorecity.gov](http://www.baltimorecity.gov)

(see reverse side)

**APPLICATIONS:** Applications may be obtained by mail or in person from the Baltimore City Department of Human Resources, 201 East Baltimore Street, Suite 100, Baltimore, Maryland 21202.

**PHYSICAL EXAMINATION:** Eligible candidates must pass a job-related physical examination administered by the City.

**TESTING FOR DRUGS:** Effective October 1, 1994, the City's pre-employment physical examination for all applicants will include substance abuse testing. Substance abuse testing shall also be required prior to promotion to a sensitive job classification.

**ELIGIBILITY:** Qualified candidates will be considered for vacancies as they arise, for a period of at least one year. The decision of the Director of Human Resources with respect to acceptable minimum qualifications is final.

**SERVICE FEE:** City employees who are represented by a union will be required to become union members or to pay a service fee as a condition of continuing employment after completion of a probationary period.

**PROBATION:** All persons, including current City employees, selected from an eligible list resulting from this examination will be on probation for six months.

**SELECTION PROCESS:** All candidates indicating the minimum qualifications on their applications will be placed on the eligible list without further examination. The license, certificates, training and experience of each candidate will be evaluated for appropriateness and quantity. It is essential, therefore, that you give complete and accurate information on your application. Vagueness or omission may prevent you from being considered for the position. Qualified candidates will not be listed in rank order.

**CONTINUOUS RECRUITMENT:** Vacancies may be filled at any time. Applications will be processed in the order in which they are received. Delay in filing your application may prevent you from being considered for vacancies.

**NOTE:** Those eligibles who are under final consideration for appointment will be required to authorize the release of criminal conviction information from the Maryland State Police.

**FOR YOUR CONVENIENCE:** Applicants may also obtain and submit applications for this title at the following location:

Baltimore City Department of Recreation and Parks  
3001 East Drive  
Baltimore, Maryland 21217



Baltimore City  
Department of Human Resources  
201 East Baltimore Street  
Suite 100  
Baltimore, Maryland 21202